



Agenda Item # _____

**Village of Royal Palm Beach
Village Council
Agenda Item Summary**

Agenda Item:

APPROVAL OF A SPECIAL EVENT PERMIT FOR A SECOND CHANCE PUPPIES AND KITTENS RESCUE TO HOLD A PET OWNERSHIP CELEBRATION ON MAY 16, 2009 FROM 10:00 A.M. TO 4:00 P.M. AT VILLAGE ROYALE SHOPPING CENTER LOCATED AT 1135 ROYAL PALM BEACH BOULEVARD; BY PETER TORRES

Issue:

The applicant is requesting a special event permit in order to hold a Pet Ownership Celebration at Village Royale Shopping Center. The event will be held on Saturday, May 16, 2009 from 10:00 a.m. to 4:00 p.m. The applicant has provided the Village with all necessary documentation including insurance.

Recommended Action:

Approval of Special Event Permit, subject to the attached conditions (Exhibit A).

Initiator:	Village Manager Approval	Agenda Date	Village Council Action
Senior Planner		5-7-09	

EXHIBIT A

1. The event may only occur between 10:00 a.m. to 4:00 p.m. on Saturday, May 16, 2009.
2. Any tents used shall be flame resistant.
3. An occupational license is required and permits must be obtained for all temporary electrical services, generators or temporary power poles and must be inspected prior to commencement of sales.
4. All electrical circuits shall be GFI protected.
5. Only one sign is permitted, and no banners or balloons may be displayed. Signage shall be set back at least 10 feet from the property line and shall not interfere with sight lines along public roadways and shall conform to the requirements of Sec. 20-73 of the Village Code of Ordinances.
6. A clearly defined paved parking area must be provided.
7. The applicant shall provide for portable restroom facilities including at least one handicapped accessible facility if public facilities are not within 500' of accessibility.
8. Adequate trash receptacles shall be provided for debris, which may accumulate on site.

A FULLY COMPLETED APPLICATION MUST BE SUBMITTED TO THE VILLAGE CLERK 30 DAYS IN ADVANCE OF THE EVENT. FAILURE TO SUBMIT A COMPLETE APPLICATION MAY RESULT IN REJECTION OF THE APPLICATION.

VILLAGE OF ROYAL PALM BEACH
SPECIAL EVENTS PERMIT APPLICATION

RECEIVED 2/1
Village of Royal Palm Beach
APR 09 2009
Time _____

DATE: 4/2/09

I/We Peter J Torres

(Name of applicant)

of P.O. Box 222156, W P B, FL 33422

(Mailing address)

Name and phone number of contact person Peter J Torres - 561-248-8148

on behalf of A Second Chance Puppies and Kittens Rescue

(Name of person, corporation, organization, etc.)

hereby request a Special Events Permit from the Village of Royal Palm Beach in order to:

organize and celebrate - responsible pet ownership
celebrate the many lives saved off death row by
volunteer animal rescue groups.

In support of such application, I submit the following information:

1. Proposed location: Village Royale Shopping Plaza

(Owner's written consent and affidavit of responsibility is attached.)

2. Proposed date, time of commencement and duration of event:

May 16, 2009 10:00 AM - 4:00 PM

3. Approximate number of participants expected: 200-300

4. Insurance company and policy number: Scottsdale Insurance Co

Pol - CLS 1467974

(Copy of Certificate of Insurance showing general liability & property damage coverage is attached.)

5. Will state, municipal or county controlled property be involved? Yes _____ No .
If yes, please describe: _____

(State, municipal or county permit or written consent, if applicable,
to utilize the above property is attached.)

6. How will this proposed event impact municipal traffic control, fire/rescue operations and/or
utilities? NONE N/A

Proposed impact mitigation plan: _____

7. Are animals involved in this event? Yes No _____

If yes, all certificates required by Chapter 5 of the Village Code of Ordinances must be attached
hereto prior to the issuance of this permit.

8. What toilet facilities will be provided for use by event participants and the public?
multiple offices will provide bathroom facilities.

9. Site plan for proposed location of special event showing layout of all facilities, including parking
and signage, is attached hereto along with a fully executed hold harmless agreement as required by
Section 16-12A.2 of the Village Code of Ordinances.

10. Please address the following items:

A. How will you assure that the proposed special event will have no adverse vehicular or
pedestrian traffic impacts which cannot be prevented by the imposition of conditions?

Adequate parking is provided at the event location
Local police will be hired as additional assistance
Sheriff Explorers will assist.

B. How will you assure that the proposed special event will have no adverse impacts on
adjacent properties and will not be detrimental to their use and peaceful enjoyment of their property?

All properties have been contacted and in agreement

C. How will you assure that the proposed special event will not cause objectionable noise, vibrations, fumes, odors, glare or physical activity which cannot be prevented by the imposition of conditions?

IF there's music, volume will be kept low NOT
to disturb the animals

D. How is the proposed special event compatible with the character of the location for which it is proposed?

the event is in part sponsored by location shops

I affirm that all facts set forth herein are true and correct and understand that the Village of Royal Palm Beach may impose reasonable conditions upon the Special Event Permit in order to reduce adverse impacts and to protect the health, safety and welfare of all.

Signature of Applicant

Peter J Torres - President

Print name and office held, if applicable

Mr Torres 670623420

THE STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this 9th day of April, 2009, by Peter Joseph Torres, who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath.

Milfrid J. Nunez
NOTARY PUBLIC
STATE OF FLORIDA
(Seal)



VILLAGE OF ROYAL PALM BEACH, FLORIDA

OWNER'S AFFIDAVIT OF CONSENT AND RESPONSIBILITY

DATE: 4/2/09

APPLICATION FOR: Special Events Permit OR Seasonal Vendor Permit

PROPOSED LOCATION FOR SPECIAL EVENT OR TEMPORARY SALE:

Village Royale Shopping Plaza

I/We, Royal Palm Center LLC, own the property referenced above and hereby grant my/our consent for A Second Chance Puppies & Kittens Rescue to utilize the property for Village Pet Rest acknowledging that I/we will be responsible for the activities conducted thereon.

Linda L Rowland

Affiant

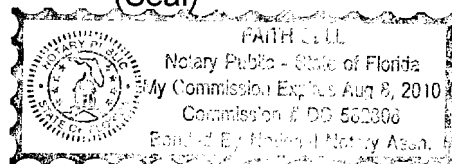
_____ Affiant

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me, this 8 day of Apr., 2009 by Linda Rowland, who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath.

[Signature]

Notary Public
State of Florida
(Seal)



HOLD HARMLESS AGREEMENT

The undersigned hereby requests a Special Events/Seasonal Vendor permit (circle one) from the Village of Royal Palm Beach, Florida ("Village") and states as follows:

I. The owner of the real property to be utilized for the proposed Special Event or Temporary Sale has granted me/us permission to use the property for this purpose and acknowledges responsibility (owner's affidavit is attached hereto).

NOW, THEREFORE, for and in consideration of the issuance of the permit by the Village and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, I/we agree as follows:

I/we hereby agree that I/we will indemnify and hold the Village harmless from and against any and all claims, demands, lawsuit, settlements, damages, costs and expenses, including attorneys' fees, suffered or incurred by the Village and arising out of or in connection with the Special Event or Seasonal Vending conducted.

Executed this 9th day of April, 2009.

WITNESSES:

[Signature]

Signature

Diego Lezcano

Printed Name

[Signature]

Signature

April Marie Maddox

Printed Name

[Signature]

Applicant

Peter J Torres

Printed Name

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this 9th day of April, 2009 by Peter Torres, who is personally known to me or who has produced a Florida driver's license as identification and who did/did not take an oath.

[Signature]

Notary Public
State of Florida
(Seal)



**AFFIDAVIT FOR SPECIAL NO FEE PERMIT
NON-PROFIT, CHARITABLE, VETERANS' ORGANIZATIONS
AND/OR OTHERS ENTITLED TO EXEMPTIONS**

DATE: 4/2/09

I/We Peter J Torres, of
(Name of Applicant)

164 Martin Cir. Royal Palm Beach, FL 33411,
(Mailing Address of Applicant)

on behalf of A Second Chance Puppies and Kittens Rescue,
(Non-profit, Charitable, Veterans' Organization or others entitled to exemptions)

hereby request a special no fee permit or reduced rate occupational license from the VILLAGE OF ROYAL PALM BEACH in accordance with Section 16-8 of the Village Code in order to operate the business as described below or to hold the following fundraising project and/or sale at the following location:

Village Royale Shopping Plaza

1. The A Second Chance Puppies and Kittens Rescue
(Non-profit, Charitable, Veterans' Organization or others entitled to exemptions)

is a bonafide Non-Profit, Charitable, Veterans' Organization or other person/entity entitled to an exemption which operates without private profit for a civic, charitable, youth, service, fraternal or religious purpose. Attached is documentation to support this statement, i.e. incorporation certificate; 501c (3) status, etc.

2. Peter J. Torres
(Name of persons involved in project)

are bonafide members of the A Second Chance Puppies and Kittens organization and will not receive any compensation, whatsoever, for the operation of the project.



SCOTTSDALE INSURANCE COMPANY®

**COMMERCIAL GENERAL LIABILITY COVERAGE PART
SUPPLEMENTAL DECLARATIONS**

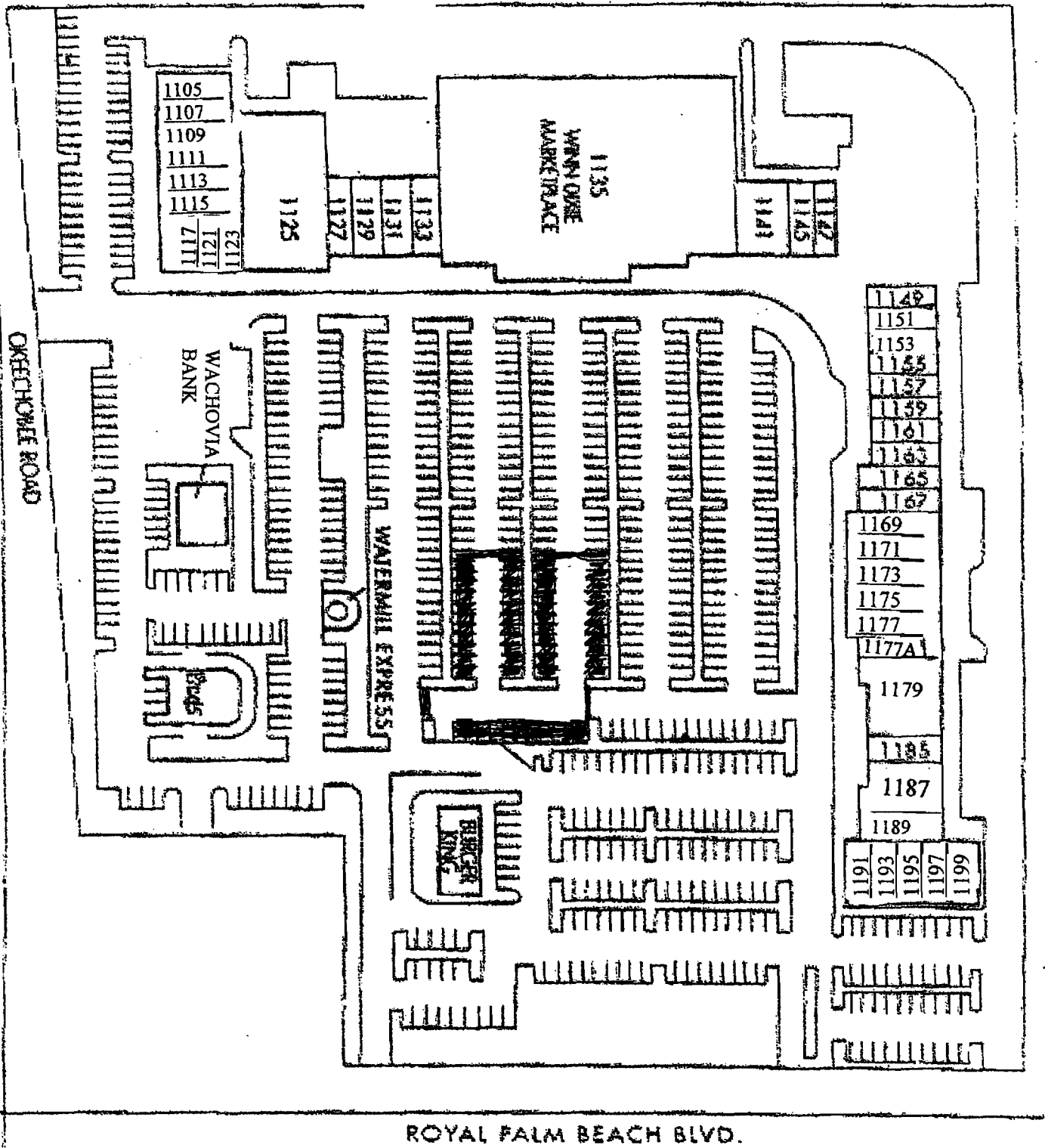
Policy No. CPS0985508 Effective Date February 28, 2009
12:01 A.M., Standard Time

Named Insured A SECOND CHANCE PUPPIES Agent No. 09019

Item 1. Limits of Insurance		
Coverage	Limit of Liability	
Aggregate Limits of Liability	\$ <u>1,000,000</u>	Products/Completed Operations Aggregate
	\$ <u>2,000,000</u>	General Aggregate (other than Products/Completed Operations)
Coverage A - Bodily Injury and Property Damage Liability	\$ <u>1,000,000</u>	any one occurrence subject to the Products/Completed Operations and General Aggregate Limits of Liability
		any one premises subject to the Coverage A occurrence and the General Aggregate Limits of Liability
Damage to Premises Rented to You Limit	\$ <u>50,000</u>	
Coverage B - Personal and Advertising Injury Liability	\$ <u>1,000,000</u>	any one person or organization subject to the General Aggregate Limits of Liability
Coverage C - Medical Payments	\$ <u>5,000</u>	any one person subject to the Coverage A occurrence and the General Aggregate Limits
Item 2. Description of Business		
Form of Business:		
<input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Joint Venture <input type="checkbox"/> Trust <input type="checkbox"/> Limited Liability Company <input checked="" type="checkbox"/> Organization including a corporation (other than Partnership, Joint Venture or Limited Liability Company)		
Location of All Premises You Own, Rent or Occupy: SEE SCHEDULE OF LOCATIONS		
Item 3. Forms and Endorsements		
Form(s) and Endorsement(s) made a part of this policy at time of issue: See Schedule of Forms and Endorsements		
Item 4. Premiums		
Coverage Part Premium:	\$	750.00
Other Premium:	\$	
Total Premium:	\$	750

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

EXHIBIT C
SITE PLAN



VILLAGE ROYALE SHOPPING PLAZA

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAR 10 2008**

A SECOND CHANCE PUPPIES AND KITTENS
RESCUE INC
164 MARTIN CIR
ROYAL PALM BEACH, FL 33411

Employer Identification Number:
26-1296492
DLN:
17053304067027
Contact Person:
JACOB A MCDONALD ID# 31649
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
October 25, 2007
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
December 31, 2011
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)