

Agenda Item No. R - 6

VILLAGE OF ROYAL PALM BEACH
Agenda Item Summary

AGENDA ITEM: Annual review and evaluation of the performance of the Village Manager.

ISSUE: In accordance with Sec. 2-2 (b), the council shall review and evaluate the performance of the manager at least once annually in accordance with the manager's contract.

RECOMMENDED ACTION:

| Initiator | Village Manager Approval | Agenda Date | Village Council Action |
|----------------------|-------------------------------------|------------------------|-----------------------------------|
| Village Clerk | | 05/21/09 | |

MEMORANDUM

TO: Vice Mayor Matty Mattioli
Councilmember David Swift
Councilmember Fred Pinto
Councilmember Martha Webster

FROM: Mayor David Lodwick

DATE: May 14, 2009

RE: **Village Manager's Evaluation**

The Village Manager's Evaluation is scheduled as an agenda item for the Village Council's Regular Meeting to be held on May 21, 2009. I would recommend that we each evaluate David Farber on an individual basis and synopsize our comments at the Council Meeting.

The evaluation standards that we have utilized in the Manager's evaluation are set forth below. These standards are simply submitted as an outline upon which comments regarding adjustments to his salary/benefit package, if any, may be offered at that time.

EVALUATION STANDARDS

1. Employee Relations: The handling of human resources correctly and getting the optimum from those resources;
2. Image: Village and Intergovernmental;
3. Long Range Planning: Future needs of our Village;
4. Financial Management: The management of all cash resources of our Village;
5. Communications with the Village Council; and
6. Completion/Direction of Capital Projects.

As always, this outline is not meant to be the final authority but to serve as a guideline for your discussion with David Farber.