

Frequently Asked Questions:

1. Does a Business Tax Receipt replace an Occupational License?

Yes. As of January 1, 2007 an Occupational License is now referred to as a Business Tax Receipt. This is due to changes in the Florida State Statutes.

2. What is a Local business Tax Receipt?

A Local Business Tax Receipt grants the privilege of engaging in or managing any business, profession or occupation within the Village limits.

3. When does my Local Business Tax expire?

Local Business Tax Receipts are valid October 1st thru September 30th, the following year.

4. If I have a Local Business Tax Receipt with the Village, do I need one for Palm Beach County?

Yes. All businesses and professional offices within the Village must also obtain a Business Tax Receipt from Palm Beach County. Applicants must apply with the Village of Royal Palm Beach and obtain Zoning approval prior to applying for the county Business Tax Receipt.

5. Do I need a Local Business Tax Receipt to work in the Village of Royal Palm Beach?

Yes, you must register with the Village of Royal Palm Beach if your business is based outside the Village limits.

6. What is a fictitious name and how do I apply?

If your business is operated under a name that is not a corporation or your legal name, you must register with the State of Florida. www.sunbiz.org

7. As a contractor, what do I need to register my business?

If your business is based outside of Palm Beach County you must provide the following:

- Royal Palm Beach Application
- State License
- Business Tax Receipt from municipality where your office is based
- General Liability Insurance – must show Village of Royal Palm Beach as certificate holder
- Worker's Compensation or Exemption – must show Village of Royal Palm Beach as certificate holder

If your business is based within Palm Beach County and you are doing work within the limits of Royal Palm Beach you must provide the following:

- Royal Palm Beach Application
- State License or County Competency Card
- Palm Beach County or Countywide Business Tax Receipt
- General Liability – must show Village of Royal Palm Beach as certificate holder
- Worker's Compensation or Exemption – must show Village of Royal Palm Beach